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UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

11 Julie C. Chao, an individual, and in her
12 capacity as Trustee of CHAO LIVING
TRUST.,

13 Plaintiff,

14 || VS.

15 PSM HOLDING CORP., a corporation,
and DOES 1-20, inclusive,

Defendant.

Case No. CV 08-0100-MMC

CERTIFICATE OF SERVICE

CERTIFICATE OF SERVICE BY MAIL

I, Celeste Alas, hereby declare:

I am over the age of 18 years and not a party to or interested in the within entitled cause. I am an employee of Friedman Dumas & Springwater LLP and my business address is 150 Spear Street, Suite 1600, San Francisco, California 94105. I am familiar with the business practice at my place of business for collection and processing of correspondence for mailing with the United States Postal Service. Correspondence so collected and processed is deposited with the United States Postal Service that same day in the ordinary course of business.

On January 17, 2008, at my place of business as listed above, the following document:

**STANDING ORDERS FOR CIVIL CASES ASSIGNED TO THE
HONORABLE MAXINE M. CHESNEY**

was placed for deposit in the United States Postal Service, for collection and mailing on that date, following ordinary business practices, in a sealed envelope(s), with postage fully prepaid, addressed as shown below:

Milbank, Tweed, Hadley & McCloy LLP
Linda Dakin-Grimm
Louis Anthony Pellegrino
Patricia J. Quilizapa
601 S. Figueroa Street, 30th Floor
Los Angeles, CA 90017

I declare under penalty of perjury, under the laws of the United States of America that the foregoing is true and correct, and that this declaration was executed at San Francisco, California on January 17, 2008.

/S/Celeste Alas
Celeste Alas

STANDING ORDERS FOR CIVIL CASES
ASSIGNED TO THE HONORABLE MAXINE M. CHESNEY

1. Counsel shall consult and comply with all provisions of the Local Rules relating to continuance, motions, briefs, and all other matters, unless superseded by these Standing Orders.

2. **Electronic Case Filing - Lodging Hard Copies for Chambers**

In all cases that have been assigned to the Electronic Case Filing Program, the parties are required to provide for use in chambers one paper copy of each document that is filed electronically. The paper copy of each such document shall be delivered no later than noon on the day after the document is filed electronically. The paper copy shall be marked "**Chambers Copy**" and shall be delivered to the Clerk's Office in an envelope clearly marked with the judge's name, case number, and "E-Filing Chambers Copy."

3. **Scheduling Days:**

- a. Criminal Law and Motion Calendar is conducted on Wednesdays at **2:30 p.m.**
- b. Civil Law and Motion Calendar is conducted on Fridays at **9:00 a.m.**
- c. Case Management Conferences are conducted on Fridays at **10:30 a.m.**, with order of call determined by the Court.
- d. Pretrial conferences are generally conducted on Tuesday afternoons at **3:00 p.m.**
- e. Counsel need not reserve a hearing date for motions, but noticed dates may be reset as the Court's calendar requires.

4. **Proposed Orders Required:** Each party filing or opposing a motion shall also serve and file a proposed order which sets forth the relief or action sought and a short statement of the rationale of decision, including citation of authority, that the party requests the Court to adopt.

5. **Discovery:** Discovery motions will be referred to a Magistrate Judge.

6. **Procedural Matters:** Parties seeking to continue hearings, request special status conferences, modify briefing schedules, or make other procedural changes shall submit a signed stipulation and proposed order, or, if stipulation is not possible, an administrative request in accordance with Civil Local Rule 7-11. *In either case, no changes in the Court's schedule or procedures shall be made except by signed order of the Court and only upon a showing of good cause.*

7. **Service of Standing Orders:** Plaintiff is directed to serve copies of these standing orders at once upon all parties to this action and upon those subsequently joined, in accordance with the provisions of Rules 4 and 5, Federal Rules of Civil Procedure, and to file with the Clerk of the Court a certificate reflecting such service.

IT IS SO ORDERED.

Dated: April 20, 2005


 Maxine M. Chesney
 United States District Judge